**Immediate Action Flowchart**

Is the person in immediate danger?

Yes

No

Call 999 for appropriate service

Inform Sara Touzel (PSO)

Tel. no. 0117 9249737  
Email safeguarding@  
westburyparkchurch.org

If PSO is unavailable contact

Adam Bond

Diocesan Safeguarding Adviser

0117 9060100

Out of hours: 0844 892 0104

**When you report a concern please remember to:**

* tell the person you will have to share the information with the PSO
* make a written record of your concerns and conversations
* check whether the concern is about a minister, church official, staff member or volunteer
* check whether the incident happened at the church

*March 2019*