# What to do if you are concerned that abuse or neglect may be happening

Is the person safe?

No

Yes

Inform Sara Touzel (PSO)

Tel. no. 0117 9249737  
Email safeguarding@  
westburyparkchurch.org

**And/or**

The   
Rev. Emma Langley  
0797 465 8619

If PSO is unavailable contact

Adam Bond  
Diocesan Safeguarding Advise,   
0117 9060100  
Out of hours: 0844 892 0104

Call 999 or make safe

**When you report a concern please remember to:**

* tell the person you will have to share the information with the PSO
* make a written record of your concerns and conversations
* check whether the concern is about a minister, church official, staff member or volunteer
* check whether the incident happened at the church

*June 2019*